

Deputy Creche Leader

This personnel specification shows essential skills, abilities, knowledge and qualifications required to be able to carry out the duties of this post.

ESSENTIAL

1) QUALIFICATIONS

- i) BA Hons Degree in Early Childhood Studies or Degree Level qualification in Early Years or Playwork
- ii) Or QCF Level 5 Diploma in Children's Care Learning and Development (Management) Wales NI QCF
- iii) Or QCF Level 5 Diploma in Playwork QCF
- iv) Currently studying towards L5 (current enrolment in NWRC) OR Enrolling for L5 in September 2025 or Jan '26 (with the likes of Rutledge).
- v) Or a relevant occupational qualification in early years education, social work, nursing, teaching or health visiting.

AND

Two years experience working in a play, education or Day care setting

NB: volunteer experience can be considered providing it is with the same age group as our setting 3 months to 4-year-olds.

DESIRABLE

2) EXPERIENCE

- i) Experience of working in the community/voluntary sector.
- ii) Experience working with children in a supervisory capacity, in a crèche/playgroup environment.
- iii) Experience and understanding the issues involved in working with women from different communities.
- iv) Experience in compiling information and preparing documents.

3) SKILLS

- i) Good organisational skills.
- ii) Ability to communicate clearly, both orally and in writing.
- iii) Ability to build good working relationship.
- iv) Ability to work as part of a team.

4) KNOWLEDGE

- i) First Aid and Safeguarding Children
- ii) Understanding of voluntary/community sector issues.

5) DISPOSITION

- i) Willingness to work within the values of Waterside Women's Centre.
- ii) Confidentiality and discretion.
- iii) An approach which values the contribution and participation of women.