



ADDITIONAL INFORMATION

Project Worker 1 – Disability Worker Armagh & Dungannon Family Hub

Location: Office Base - Grange Building, Tower Hill, Armagh, BT61 9DR
(Travel within the Armagh & Dungannon Family Hub
Locality area to various venues, including family homes, is
required)

Contract: 37 hours per week - Fixed to 31 October 2025
(May be extended)

*The Service operates Monday to Friday.
Some evening and weekend working may be required.
The worker will be asked to travel and work flexibly to meet
the needs of children and families.*

Grade / Salary: E – Children's Services - £25,492.40 - £29,726.27 (FTE).

This service, commissioned by Southern Health and Social Care Trust seeks to improve the chances of positive outcomes for children with a disability, along with their siblings and wider family.

The postholder will provide practical home and community-based supports to include basic household activities, family management support, mentoring, behavioural approaches, routines /boundaries, telephone advice and support and signposting to specific services.

The service will be available to families in the Armagh and Dungannon Locality area, aligned to the local Family Support Hub. There may be the requirement to work across other children and family services within Barnardo's as and when required from time to time.

Initial Specific Responsibilities

- Working with families on a one-to-one basis using a variety of interventions to identify needs and achieve positive outcomes.
- Working in partnership with parents/carers to empower them to achieve better outcomes for their children.
- Completion of initial assessments of families' needs using a strengths-based approach to identify and plan the support required.
- Mentoring and motivating families to understand the benefit of relevant activities.

- Managing own workload, administration and diary commitments, maintaining records, including reports of all interactions.
- Working in partnership with other service providers and a range of stakeholders to provide an effective service for children and young people with a disability.
- Developing and maintaining knowledge of local service provision for appropriate sign posting and referrals.
- Implementation of appropriate methods of assessment and action plan for each individual family.
- Promotion and representation of the project within the communities it serves.
- Ensuring all necessary reports are made available within appropriate timescales.
- Keeping up to date with and adhering to current relevant legislation (including Confidentiality, Safeguarding, Equality, Diversity and Inclusion), and appropriate regional strategies which underpin/inform early intervention, including Barnardo's policies.
- Using a range of applications and databases, to contribute to demonstrating outcomes and impact, along with fulfilling general administrative duties.

You will have received a Project Worker 1 (PW1) job description and person specification. This is a generic role in use throughout the organisation which Barnardo's uses when advertising for such roles. When completing your application form, please refer to the skills, knowledge and experience required as detailed in the Person Specification and also any further information included in this Additional Information Sheet. This should be done with an understanding of the context of the service described.

Further to the generic job description, **the successful candidate must outline on their application how they meet the following Essential Criteria:**

Essential Criteria - Assessed at Shortlisting

- Demonstrable experience of working to support children, young people and their families
- Demonstrable experience in a paid or voluntary capacity of working with children and young people with special needs
- Understanding of and ability to apply safeguarding and child protection procedures.
- The ability to maintain accurate and concise case note records
- Full driving licence and access to a car or be able to demonstrate ability to meet the mobility requirements of the post. If appointed must have appropriate business insurance.

**Essential Criteria - Assessed at Interview**

- Ability to act as an advocate for children with special needs
- An understanding of the principles of safeguarding children and vulnerable people
- Ability to work in partnership with parents and children

Successful applicants will be required to undertake an Enhanced Access NI with Child and Adult Barred List Check