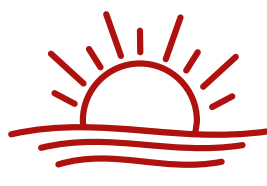




Welcome



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# APPLICATION PACK

Youth Support Worker - 4 Hour Post

Our vision is a world where young people, their families  
and communities flourish in body, mind and spirit.

# VISION, MISSION AND VALUES



## Vision

The vision for Larne YMCA is that it is a centre of excellence in the provision of Larne YMCA services. To do this we have 4 strategic aims for 2024-2027 they are as follows:

- Strengthen our organisation to ensure we remain sustainable and relevant
- Enhancing our service provision
- Resource our building
- Invest in people

## Mission

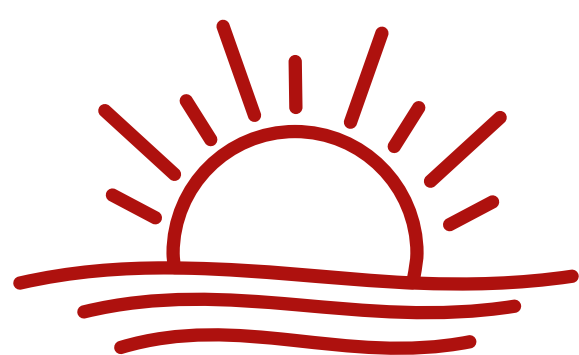
Larne YMCA's vision "To support, develop and empower young people and families within the whole community in a nurturing environment using a holistic approach underpinned by a Christian ethos but open and welcoming to all."

## Values

Our value base is that Larne YMCA is a place of



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# ABOUT LARNE YMCA

## Where it all began:

Established in 1982, Larne YMCA provides programmes for children and young people from its purpose-built centre in Larne. The association is recognised by the Inland Revenue as having charitable status (reference number XR 22612), registered with the Charity Commission Northern Ireland (NIC 100901) and is a Company Limited by Guarantee (NI Company Number NI 069370). It has a voluntary Board of Management drawn from the local community.

Although locally autonomous, Larne YMCA is affiliated to the National Council of YMCAs of Ireland, as well as the European and World Alliances. On a local basis it participates in various local networks and projects both statutory and voluntary.

Larne YMCA when it first opened was in an old carpet shop on Quay Street, off Main Street, in Larne. The space provided us the opportunity to run a youth club, however, the space was limited and did not inspire confidence in our ability to grow for the future. It was the board's vision to one day have a building that would allow us to expand for the future.

In June of 2001 Larne YMCA opened its purpose-built building at Pound Street sharing a car park with Access Employment Limited and Larne Library. The sharing of the space provides us with a great outdoor space for playing and roaming.

When we moved to Pound Street it enabled us to further enhance our services by opening a child care centre, offering affordable childcare to the families of Larne with financial assistance from the Northern Health and Social Care Trust.

## Where we are now:

Since moving to our purpose-built building at 34A Pound Street Larne, Larne YMCA has grown to be one of the biggest voluntary and community organisations in the Larne Area.

Today we offer childcare to 60 families across a week, have a youth club working with over 210 children and young people a week, and an Autism Support Programme (ASP) working with on average 75 children and young people per week.

This has all been achieved by Larne YMCA's ability to grow, recognise the needs within our community, having a strong board of management for leadership and a staff team that is dedicated to the work that we deliver.

Having navigated the COVID-19 pandemic and flipping our services to being either online, outdoors or facilitating childcare to essential workers children, it showed the willingness, determination and commitment of staff to ensure that while the rest of the world may have closed, we, as an organisation, continued to provide the much-needed support to our children and young people.

One of the newest additions to our programmes is our basketball club. This programme not only picks up on the rich heritage from the global YMCA movement but also offers a new and exciting sport within the community. Having a basketball club is an area of great passion for our young people as it is a sport that many children and young people thrive in and without us having a club registered in the Basketball Northern Ireland league many of our children and young people would either have to travel or may not have the opportunity to play at all.

Looking forward, Larne YMCA Board of Management is taking the time to review its mission and values, to ensure that we are rightly placed for the next 3 years to grow, strengthen and have the ability to sustain our services regardless of what may happen. This will be done in partnership with our staff team, community and key stakeholders.

## Core Programmes



Afterschools



Youth Club



Autism Support.



Basketball Club

# JOB SUMMARY

## JOB TITLE

Youth Support Worker

## RESPONSIBLE TO

Deputy Youth Work Manager/Youth Work Manager

## JOB PURPOSE

To assist with the planning with the implementation of a youth work programme for young people aged 4-18. The post holder will work as a member of the youth work team delivering centre based work in the designated area.

## SALARY

4 Hours at £11.71

## HOURS

4 Hours per week (Saturday evenings)

## CONTACT

Jayden Elliott (Deputy Youth Work Manager)  
07738667850  
jayden@larneymca.org

## LOCATION

Larne Town

## COMPLETED FORMS

Larne YMCA  
34A Pound Street,  
Larne,  
BT401SD



# PURPOSE AND DUTIES



## THE MAIN PURPOSE OF THIS ROLE IS TO:

1. To assist with the planning with the implementation of a youth work programme for young people aged 7-18.
2. The post holder will work as a member of the youth work team delivering centre based work in the designated area.

## THE DUTIES OF THE ROLE INCLUDE:

1. To assist with the planning and implementation of the youth work programme for young people aged 7-18
2. To ensure that young people play an active role within Larne YMCA and work towards a model of youth participation
3. To communicate effectively and develop a rapport with young people
4. To assist young people to express their opinions and realise their goals
5. To assist in the development of relationships within the wider community and external agencies
6. To provide information and support to young people
7. To support young people in evaluating youth work activities and the impact of youth work on their development
8. To design and deliver targeted youth work project as directed by the Youth Work Manager and as outlined in the funding plan.
9. To ensure the safety and well-being of children and young people whilst participating in Larne YMCA activities
10. To participate in Child Protection and other staff training as agreed with the Youth Work Manager

**MANAGEMENT RESERVE THE RIGHT TO MAKE REASONABLE CHANGES TO THE JOB PURPOSE AND ACCOUNTABILITIES.**

# PERSON SPECIFICATION

## ESSENTIAL CRITERIA

- Applicants must hold either an EA Youth Support Worker Qualification or OCN level 2 and 3 in Youth Work
- They must have experience of delivering centre based youth work (including programme planning, delivery and evaluation) is essential.
- A minimum of 2 years experience of working with children and young people.

## DESIRABLE CRITERIA

- Accredited qualifications relating to working with children and young people

# PERSON SPECIFICATION



## KNOWLEDGE

- Knowledge of the NI Youth Work Curriculum
- Knowledge of policies which ensure relevant safe practice.
- Knowledge of the needs of young people and personal development processes
- Knowledge of issues affecting young people, particularly in relation to personal and social development.
- Knowledge of Child Protection regulations

## SKILLS AND ABILITIES

- Communication skills
- Interpersonal skills
- Planning and organisational skills
- Administrative skills
- ICT skills
- Ability to encourage young people to participate in Youth Work Programmes
- Skills to develop a local Assessment of Needs
- Facilitation skills

# PERSON SPECIFICATION

## PERSONAL QUALITIES

- Confidentiality
- Confidence
- Empathy
- Ability to use own initiative
- Ability to work as a member of a team
- Ability to make decisions
- Ability to motivate self and others

## OTHER REQUIREMENTS

- To demonstrate willingness to undertake job related training as and when required.
- The post holder must have their own vehicle and full driving license
- This post is exempt from the provision of the Rehabilitation of Offenders Act 1974 therefore you are required to disclose all information about all convictions both current and spent. Declaration of a conviction will not necessarily mean disqualification from appointment however if it is subsequently found that you failed to declare a conviction, this will be regarded as gross misconduct which could lead to your employment being terminated.
- If your application is successful, Larne YMCA reserve the right to carry out a criminal background check through Access NI.



# SCOPE AND LIMITS



- The post holder is expected to work on their own initiative, identifying opportunities to promote and develop the work of Larne YMCA and develop relationships with local stakeholders.
- The post holder is accountable to and supervised by the Youth Work Manager.
- The post holder will attend meetings and events relevant to their role.

## ACCESS NI DISCLOSURE INFORMATION

Larne YMCA is committed to safeguarding children, young people and adults and to ensuring equal opportunity for all applicants.

Any position that is defined as Regulated Activity under the Safeguarding Vulnerable Groups (NI) Order 2007, as amended by the Protection of Freedoms Act 2012 will be subject to a vetting procedure. This post is not open to anyone who is included on the Children's Barred List.

It also falls within the position of an 'excepted' position under The Rehabilitation of Offenders (Exceptions) Order (NI) 1979. This means that you must tell us about all offences and convictions, including those considered 'spent', which are not protected. If you leave anything out it may affect your application.

Larne YMCA's policy on the Recruitment of Ex-Offenders is available on request. Our policy outlines Larne YMCA's commitment to Equality of Opportunity and the procedures in place that explain why and how an Access NI Disclosure will be requested.

This information will be verified through an AccessNI Enhanced Disclosure Check (EDC) if you are considered to be the preferred candidate and are being offered the position. The EDC will tell us about your criminal record history (and, if the post is regulated activity, if your name has been included in a Barred List). It is to make sure that individuals who are considered a risk to children and young people are not appointed. The information received will be treated confidentially and will be assessed alongside normal selection criteria to determine suitability for the position.

Larne YMCA has a policy on the Storage, Handling, Usage, Retention and Disposal of Disclosure information. This policy outlines the procedures in place for storing, handling and disposing of information. Full details of this policy are available on request.

Having a criminal record will not necessarily debar you from working with the YMCA. This will depend on the nature of the position, together with the circumstances and background of your offence/s or other information contained on a disclosure certificate.

Please find information about Access NI Code of Practice via the following link:

[Access NI Code of Practice October 2020](#)



**FOR MORE INFORMATION PLEASE CONTACT:**

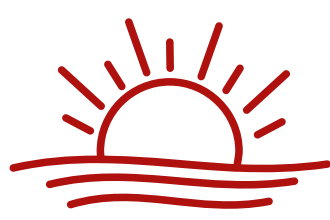
**[jayden@larneymca.org](mailto:jayden@larneymca.org)**



**02828279331**



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