**Position:**  Post Primary School Counsellor

**Reports to:** HOPE Counselling Manager

**Rate of pay employed:** £31,605 pro rata (based on 37.5hrs full time)

**Hours:** 20 hours, term time

**Job Purpose:**

To work as part of the Links Counselling Team providing counselling or psychotherapeutic support through 1:1 and group support in line with organisational need and individual skill sets. This will involve working with clients within 1 or more post primary schools, as agreed.

**Job Summary:**

1. To contribute to the work of Links Counselling Service in the daily delivery of safe and confidential counselling services within the HOPE Service.
2. To implement the organisation’s systems, policies and procedures for service delivery.

**Job Requirements:**

**Therapeutic Service Delivery**

* To assess the needs of clients and provide appropriate therapeutic interventions to meet these needs, primarily through one-to one counselling and in line with HOPE handbook.
* To manage risk and safeguarding issues in accordance with appropriate legal and ethical requirements, working in partnership with the school safeguarding team.
* To maintain records in accordance with recording procedures.
* To deliver or contribute toward the delivery of group work in school.
* To regularly attend clinical supervision in accordance with policy and procedures.
* To regularly meet with line manager and make them aware of any issues of concern or risk regarding your clients.
* To regularly meet with the key contact person in school.
* To be mindful of the policy of confidentiality when undertaking all duties.
* To be willing and able to travel, and to maintain a flexible attitude that will facilitate the capacity of Links Counselling projects.

**Service Quality and Development**

* Ensure BACP Ethical Framework for Good Practice in Counselling and Psychotherapy is adhered to.
* Promote quality assurance in the core values of Links Counselling in all areas of work.
* Implement monitoring and evaluation systems and procedures to determine client / stakeholder satisfaction levels and service impacts in relation to health and wellbeing indicators.
* Work in line with the HOPE service handbook.

**General Duties**

* Deliver an agreed number of sessions (individual and/ or group), and drop ins per week in 1 or more schools.
* Comply with recording keeping as set out in induction handbook.
* Work within the parameters of the policies and procedures of the organisation.
* Demonstrate commitment to continuous personal and professional development by undertaking appropriate training as required.
* To comply with the relevant legislative frameworks relevant to the work.

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| **CYP Therapist** | **Essential** | **Desirable** |
| **Knowledge & Qualifications**   * Professional qualification in counselling or psychotherapy (minimum Diploma standard) * Professional Registration or accreditation as a practitioner with BACP, IACP, UKCP or equivalent (equivalence to be determined by Links Counselling). If not accredited must be eligible and have accreditation submitted within 1 year of taking up post. * Specialised qualification in counselling children and young people, Level 5 Diploma or Equivalent and/ or 100 hours of supervised practice with children and young people. | **X**  **X**  **X** |  |
| **Experience**   * Minimum of 2 years supervised clinical practice * At least 100 hours post-qualifying supervised practice including experience of working with children and young people * Experience of providing group work. * Experience in working with statutory or voluntary agencies * 20 hours personal therapy * Experience of working in schools * Experience of safeguarding and risk assessment * Experience of working within an organisational context | **X**  **X**  **X**  **X** | **X**  **X**  **X**  **X** |
| **Skills & Attitudes**   * Ability to maintain strict confidentiality and appropriate boundaries in all matters related to their work * Flexible attitude towards working hours to meet clients’ needs and as demanded by requirements of the job * Committed to Links Counselling’s policies and procedures * Able and willing to work across Links Counselling projects as required in designated area | **X**  **X**  **X**  **X** |  |