**Camlin Credit Union**

**54 Main Street, Crumlin, Co Antrim. BT29 4UR**

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| **Position applied for:** | Finance and Compliance Manager |
| **Return completed form to:** | Email: [Boardroom@camlincreditunion.co.uk](mailto:Boardroom@camlincreditunion.co.uk) or  By post Board of Directors, 54 Main Street, Crumlin BT29 4UR marked Private and confidential. |

**Employment history**

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| **Present post:** | | **Job title:** | |
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| **Employer:** | | **Date started:** | |
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| **Salary and benefits:** | | | |
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| **Major duties and responsibilities:** | | | |
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| **Previous posts (please start with the most recent):** | | | |
| **Job title:** | **Employer:** | **Dates (from-to):** | **Salary:** |
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**Education/training**

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| **Secondary education:** | **Qualifications/grade:** | |
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| **Further/higher education:** | **Qualifications/grade:** | |
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| **Other relevant training, professional qualifications or work related skills (for example languages, ICT skills etc.):** | | |
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| **Are you undertaking any course of study at present? (if so, please give details)** | | |
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| **Do you have membership of any professional bodies? (if so, please give details, including any offices held)** | | |
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| **If you have been a member of a credit union, please state:** | | |
| **Name of credit union: Dates: From To**  **Titles of offices held: Dates: From To** | | |
| **Supporting statement for essential and desirable job criteria** | | |
| Please provide any relevant information about yourself, your experience, which indicates you meet the essential criteria or desirable criteria for this job. (continue on separate sheet): | | |
| **Other details** | | |
| Are there any restrictions on your right to work in the Northern Ireland? | Yes | No |
| If yes, please state restrictions and the expiry date of any permissions. | | |
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**References:** Please note, at the final stages of our recruitment process you will be required to give the name, organisation and telephone number/ email address of two referees, one should be your current or most recent employer whom we can contact for references. Referees will not be contacted without your prior permission.

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| **Data protection** Information from this application may be processed for purposes permitted under the General Data Protection Regulation. Individuals have, on written request, the right of access to personal data held about them.  The credit union treats personal data collected during the recruitment process in accordance with its data protection policy / policy on processing special category personal data and criminal records data. Information about how your data is used and the basis for processing your data is provided in the Credit Union’s privacy notice on Camlin Credit Union website <https://www.camlincreditunion.co.uk>  **Declaration:** I confirm to the best of my knowledge that the information provided on this application form is true and accurate. I accept that any false or misleading statements may be sufficient cause for rejecting my application, retracting a job offer or if employed, may lead to my dismissal.  Should this application be successful I agree to supply documentary evidence as requested i.e. proof of right to work in the UK, Passport, qualifications etc. that may be necessary to process my application for employment.  I understand that all information supplied on this application form will be kept strictly confidential and will only be used for the purpose of selection and administration.  Applicant signature:  Date: |

**Personal details**

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| **Surname:** |  |
| **Forenames:** |  |
| **Current address:** |  |
| **Telephone number:** |  |
| **Mobile Number** |  |
| **Email** |  |