

Thank you for your interest in this role.

We are looking for an individual who is passionate about working with young people aged 11-18. Emmanuel Church has a long track record of developing exciting and dynamic youth programmes that engage young people spiritually, socially, and emotionally.

Since our work commenced in Portadown 7 years ago, a small dedicated and passionate team of volunteers have faithfully disciplined and supported our young people. With increasing numbers of young people attending and a heart to develop and grow our youth work we are seeking an individual who will collaborate with volunteers to build on our current activities, develop new programmes and help drive our youth work forward.

Our vision in Emmanuel Youth is to invest in and disciple a generation of young people to become uncompromising in their pursuit of Jesus. We aim to be a place of fun and safety as well as a source of help and support as young people navigate growing up in the world. At Emmanuel we seek to ensure our connection with young people moves beyond entertainment and is consistent in how it enthusiastically commits to sharing in their life journey.

We are seeking a part time youth worker who has the ability to work with and expand our team of volunteers to connect with and inspire our young people and to help create an environment where young people are supported and feel empowered to achieve their dreams. Christian discipleship is core to our delivery and our hope is that as we interact and journey with young people, they would discover who Jesus is and learn to follow him in all of life.

This new role presents an opportunity for a creative individual to bring their gifts and experience with youth to Emmanuel Church and to develop and help shape the youth work to reflect the call of God in the context of the times we face.

### **Role Specifications**

Job Title:	Youth Worker
Reports to:	Lead Pastor
Duration:	Permanent
Hours:	21 hrs per week*
Salary:	£16,063 per annum
Location:	Emmanuel Portadown Church, 38 Meadow Lane, Portadown
Annual Holiday	32 days, inclusive of bank/public holidays, pro-rated for part-time staff
Pension	Pension contributions will be included as part of an auto enrolment scheme.
Probation Period	6 months
Date of job description:	February 2025

*\*This role is expected to be carried out at our Sunday morning youth environments, which currently have 20-30 attending. There is also potential to develop youth activities on Friday evenings and a youth drop-in session one afternoon a week. Pattern of work for remaining hours can be negotiated dependent upon delivery of planning and development work, attendance at staff meetings (monthly – Monday mornings), communication with volunteers, as well as collaboration and networking with other churches and youth workers in Portadown and the wider Craigavon area.*

## **Main Responsibilities**

The following list gives an outline of the main responsibilities and duties attached to the post. Priorities and activities may vary from time to time:

### **Youth Activities**

- To oversee, co-ordinate and deliver the development of programmes for young people which aligns with the church's vision, mission and values.
- To ensure a weekly programme of Bible teaching and activities on Sundays that help young people to learn about God's word and apply it to their lives.
- To develop and lead life groups (small group Bible studies) for young people.
- To organise any trips, including occasional residentials, as agreed.
- To develop and run mid-week groups for fun and engagement both spiritually and socially, as required
- To provide discipleship and pastoral support for our young people within Emmanuel Church
- To develop outreach initiatives which attract young people in the community.

### **Working with Others**

- Collaborate with volunteers to plan, develop and deliver our youth work.
- Recruit and support volunteer youth leaders, providing them with necessary information and training to assist in their role - ensuring that new volunteers are onboarded well and that required documentation is in place.
- To liaise with parents and carers of young people, as necessary, to support their young person's full participation in activities and the development of their Christian faith and address any concerns.
- To liaise with and collaborate with other Churches and Youth workers in the local area to develop and deliver inter-church events and mission activities.
- Work with the wider staff team to ensure integration between our youth and the wider church family.

### **Accountability & Reporting**

- Attend and actively contribute to monthly staff meetings.
- To provide verbal and written reports to Lead Pastors, Elders and Board Directors in a timely manner.
- Work alongside the Designated Safeguarding Lead, taking on some responsibilities as required.
- Adhere to all Emmanuel Church Policies and Procedures.
- Any other duties as reasonably assigned by your line manager.

The detail of this role description is regularly reviewed to facilitate the developing needs of the Church and to ensure that agreed strategic aims and outcomes are delivered.

**Personnel Specification for role of Youth Worker (part time):**

	<b>Essential</b>	<b>Desirable</b>
<b>Qualifications</b>	<ol style="list-style-type: none"> <li>1. 5 x GCSEs (or equivalent) at Grade C or above</li> </ol>	<ol style="list-style-type: none"> <li>1. Qualification relevant to the role – e.g. youth ministry, theology</li> </ol>
<b>Experience</b>	<ol style="list-style-type: none"> <li>2. A proven track record, in a paid or voluntary capacity, leading youth activities and programmes</li> <li>3. Experience of working on a team</li> <li>4. Experience in engaging young people with the bible</li> <li>5. Experience in volunteer coordination &amp; development</li> <li>6. Experience in providing pastoral care &amp; support to young people and volunteers</li> <li>7. Experience in delivery of safeguarding requirements for young people</li> </ol>	<ol style="list-style-type: none"> <li>2. Experience of evangelising young people and leading them to Christ</li> <li>3. Experience of leading a ministry in a church or para-church setting</li> <li>4. Experience in coordinating events</li> <li>5. Experience in managing budgets</li> <li>6. Experience in networking, collaboration or partnership working</li> </ol>
<b>Skills</b>	<ol style="list-style-type: none"> <li>8. Able to work on own initiative</li> <li>9. Able to work as part of a team</li> <li>10. Leadership skills</li> <li>11. Excellent organisational &amp; planning skills</li> </ol>	<ol style="list-style-type: none"> <li>7. Online communication skills, including social media</li> <li>8. An understanding of Special Educational Needs (SEN) and how to engage SEN children within our church environments</li> </ol>

	<p>12. Able to relate to young people from a diverse range of backgrounds</p> <p>13. Excellent written and oral communication skills, particularly in relation to bible teaching</p> <p>14. IT Confident, MS Office, Google Docs, Google Drive</p>	<p>9. Conflict management skills</p>
<p><b>Personal/ Character</b></p>	<p>15. Passionate about reaching young people for Jesus and seeing their relationship grow</p> <p>16. Relational and a Team Player</p> <p>17. Self-motivated and able to see needs and opportunities and respond as necessary</p> <p>18. Commitment to the vision and values of Emmanuel Church.</p> <p>19. Must be eligible to work in UK</p>	

No applicant will be shortlisted for interview unless the application form clearly demonstrates that they meet **all** the essential criteria. Emmanuel Church reserves the right to shortlist applicants for interview based on the essential criteria only or on the essential and desirable criteria.

**Additional Information:**

This position requires evening and weekend work.

There is an occupational requirement for the successful candidate to be a practicing Christian and be able to agree with and support the Emmanuel Church Statement of Faith.

Due to the main responsibilities of this role, it is expected that the person appointed will become, or will already be, a member of Emmanuel Portadown.

**Safeguarding**

Emmanuel Church has a zero-tolerance approach to anyone who harms people in our church, our partners or the communities we work with, or who puts anyone – and especially vulnerable adults and children – at risk of abuse, harm or exploitation. All staff members and volunteers must ensure that their behaviour allows children, young people and adults to live free from harm, abuse, harassment, bullying or exploitation. This role will be subject to a criminal records check.

You can find more information about Emmanuel Church on our website

<https://www.emmanuel-portadown.co.uk/>

If you would like to apply for this role, please send a short cover letter and the application form to [joanne@emmanuel-church.co.uk](mailto:joanne@emmanuel-church.co.uk) by **Friday 7<sup>th</sup> March at 12 noon**. Applications received after this date will not be considered. Interviews are scheduled to occur on **Tuesday 18<sup>th</sup> March in the afternoon**.