|  |
| --- |
| **POSITION:** Peace Barriers Project Worker  |
| **CLOSING DATE:** Friday 28th February 2025, 12 noon. | **App Reference No.** |  |

|  |
| --- |
| **PERSONAL DETAILS** |
| Name |  |
| Address |  |
| Town/City |  |
| Post Code |  |
| Tel: |  |
| Email: |  |

|  |
| --- |
| **Referees** |
| **Please provide the name and address of two referees (one must be your present or previous employer). Permission to use referees’ names must be obtained before submitting your application.** |
| Name:  | Name: |
| Address | Address: |
| Tel: | Tel: |
| Position | Position: |
| Email: | Email: |

|  |
| --- |
| **Declaration** |
| **I certify that all the information I have given is correct. I understand that any false information given may result in any job offer being withdrawn.** |
| Name: *(Block Capitals)* |
| Signature:(Type name if you cannot provide a signature) |
| Date: |

|  |  |
| --- | --- |
| **App Reference No.** |  |

|  |
| --- |
| **PRESENT OR LAST EMPLOYER** |
| **Name and Address of present employer or last employer** |  |
| **Post Held:** |  |
| **Duties of the post:** |  |
| **Date appointed:** |  | **Present Salary:** |  | **Period of Notice:** |  |

|  |
| --- |
| **VOLUNTARY SERVICE OR COMMUNITY WORK** |
| **Please give details of any voluntary or community work that you have undertaken. By this we mean any work undertaken in an unpaid voluntary capacity for a social cause or purpose.** |
|  |

| **WORK EXPERIENCE****Please list, starting with the latest, any relevant positions you have held, with a brief description of duties and dates. If you feel a previous post is not relevant to the position, there is no requirement to include it here.** |
| --- |
| **Dates** | **Positions** | **Duties** |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

| **ESSENTIAL CRITERIA** |
| --- |
| **Please detail how you meet the essential and desirable criteria for this post. Please use additional pages if necessary.** |
| **Essential Criteria (EC)** | **How do you meet the Essential Criteria?** |
| **EC1: Qualification and Experience** * A relevant 3rd level qualification **and** a minimum of 2 years’ experience of working in community relations/community development/peace building field.

**OR*** 5 years’ experience of working in community relations/community development/peace building field (within the last 7 years).
 |  |
| **EC2: Attitudinal*** Ability to create and sustain effective working relationships and build consensus with key stakeholders.
* Ability for using own initiative, to make effective decisions and prioritise a substantial workload.
* Commitment to the good relations/cross community ethos of the project.
* Able to work co-operatively and positively with a dynamic team.
* Ability to successfully engage with a diverse range of stakeholders without allowing their personal or political views to impact on their ability to engage or carry out their duties.
 |  |
| **EC 3: Skills and Knowledge*** Knowledge of current developments in peace building and good relations work in interface areas.
* Knowledge and understanding of the issues faced by people living in an interface community.
* Ability to facilitate discussions around contentious issues relating to interface areas.
* Strong organisational skills and the ability to prioritise workloads and respond to crisis situations of external pressures.
* Experience of planning, measuring, tracking, evidencing and reporting on attitudinal change and outcomes.
* Self-motivated with the ability to work both on own initiative and as part of a team.
* Awareness of Adult and Child Safeguarding legislation.
 |  |
| **EC 4: Communication Skills*** Strong inter-personal and communication skills including the ability to communicate both orally and in writing.
* Excellent IT skills including Word, PowerPoint, Outlook, Excel and social media.
 |  |
| **EC 6: Circumstances*** Willingness and ability to work flexible and unsocial hours, as required, to meet project needs.
* Available to undertake duties no later than four weeks from the interview date.
 |  |

|  |
| --- |
| **DESIRABLE CRITERIA** |
| **Please detail how you meet the essential and desirable criteria for this post. Please use additional pages if necessary.** |
| **Desirable Criteria (DC)** | **How do you meet the Desirable criteria?** |
| **DC1: Experience*** A third level qualification in community relations/ community development/peace building.
 |  |
| **DC 2: Attainments*** Experience of using Outcomes Based Accountability.
* Experience of event management and planning community events.
* Experience of facilitation and working with groups.
 |  |

|  |
| --- |
| **QUALIFICATIONS\*** |
| **Dates** | **School/College/****University** | **Subject** | **Grade** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

*\** ***Please note:*** *You only need to list the qualifications you consider relevant to this post.*

|  |
| --- |
| **Application Submission Instructions** |
| Thank you for your interest in the Peace Barriers Project Worker position. To apply, please carefully review the following instructions to ensure your application is complete and submitted on time.The closing date for completed applications is **Friday 28th February 2025, at 12 noon**. Please ensure your application includes both the **Application Form** and the **Equal Opportunities Monitoring Form**. Applications can be submitted by post or email as follows:* **Email Applications:**
	+ Send your application to: anne@ccrf.org.uk
	+ Please ensure the subject line is clearly marked as: *Peace Barriers Project Worker Application.*
* **Postal Applications:**
	+ Address your application to: Anne Mulvenna, 185 Cliftonpark Ave, Belfast BT14 6DT
	+ Clearly mark the envelope with: *Peace Barriers Project Worker Application.*

**Important:** Please note that CVs will **not** be considered by the Recruitment and Selection Panel. Ensure that all relevant information is provided within the application form. |