



## YOUTH INITIATIVES

### ***Job Description***

#### ***Title: MAC (Making A Change) Lead Youth Worker***

Responsible to the East Belfast Area Leader

#### **Summary of Main Responsibilities**

The MAC Lead Youth Worker will reach out and connect young people aged 9-18 from East Belfast using a multi-faceted outreach youth work approach.

Through, street based outreach, schools work, weekly programme nights, mentoring relationships, creative activities, small groups and by linking to other Youth Initiatives projects; participants will have an opportunity for long-term personal, social development- overcoming social deprivation and lack of opportunity. The MAC worker, with his/her volunteer team, plans, prepares and organises the events and activities of the project. He/she recruits young people (aged 9-18) who will be involved, meets with them on a one-to-one basis, engages young people in the planning, delivery and evaluation of the project and advocates for them in the local area. The focus of the work will be the MAC Youth Community Hub on Fraser Pass & YI Youth Community Hub on Parkgate Drive. The MAC worker will also continue to work with local primary and secondary schools, to deliver weekly lunchtime, afterschool programmes, school assemblies and day seminars. The beneficiaries will be disadvantaged children (aged 9-18) in East Belfast.

#### **The Key tasks for the worker are:**

1. To reach out to and recruit 9-18's from East Belfast area to enter the NUTs & Link-d Projects.
2. To lead the volunteer teams in the planning, preparing, organising, and running of the events and activities of the Project.
3. To lead the NUTs and Linked Project Teams in the on-going informal education and mentoring work of the Project, including line-managing interns and volunteers, and taking lead pastoral care role for young people in the Project.
4. To liaise with primary and secondary schools to plan and deliver weekly programmes including lunchtime drop-ins, after-school programmes, assemblies and delivery of classroom based sessions.
5. To be responsible for financial management of Project budget
6. To undertake record keeping and other means to aid the assessment of the Project and comply with grant monitoring, reporting and final assessment.

7. To plan, prepare and organise weekend residentials and have a lead role in the YI Outreach and Summer Programmes.
8. To liaise with local agencies/community groups to include the voice of young people aged 9-18 in the local community
9. To engage families through inviting them to events and making contact through on-going meetings and home visits
10. To participate in the staff responsibilities of Youth Initiatives staff. This includes staff meetings, training and development, administration and fundraising duties, and assistance in other Youth Initiatives projects and other tasks and responsibilities as needed for the Project and in Youth Initiatives.

### **Work Pattern**

The MAC Lead Worker has a flexible work schedule (37.5hpw) based around a few set time blocks. Set time blocks include staff meetings and regularly scheduled project meetings. 2-3 nights of personal, social and spiritual development programmes, and 1-2 afternoon after-school programmes/single gender small groups will be a regular feature of the MAC Project. Further nights and some weekends will be used periodically for informal education/residential with young people. The project will be based in two locations. Time involved in training is included in the weekly work schedule.

### **Support and Supervision**

The MAC Lead worker will be responsible to the East Belfast Area Leader. The East Belfast Area Leader has directive and co-ordinating responsibility overseeing the projects of Youth Initiatives. The MAC Lead worker will work closely with the East Belfast Area Leader in this aspect of project development. Individual support will be arranged in consultation with the Youth Initiatives Management Team.

**Holidays:** 20+ days, plus 9 *customary days*

**Salary:** £25,409 - £27,344

---