



Derry City & Strabane
District Council
Comhairle
Chathair Dhoire &
Cheantar an tSratha Báin
Derry Cittie & Strabane
Deistrick Council

JOB DESCRIPTION

Job Title:	Let's Talk Project Worker
Salary:	£17,789 – 28 hours per week
Responsible to:	Project Coordinator Northwest services
Links to:	Senior Leadership Team
Location:	YouthAction Derry/Londonderry office
Contract:	Fixed Term Contract 2 nd January 2025 – December 2026
Project:	Let's Talk- PEACEPLUS
Funder:	SEUPB (Managed by Derry City Strabane District Council)
Hours:	28 hours per week

About Youth Action

YouthAction NI is an outward and forward-looking learning organisation with a conscious and evolving leadership culture that embraces self-evaluation and continuous improvement to best meet the changing needs of young people through youth work and youth arts.

It is a membership-based youth work and arts charity that actively works with young people as partners to tackle inequalities in their lives. Through such intention and purpose, our mission is to: improve their life chances; inspire them as activists; grow inclusive and outward looking communities and build a peaceful and shared society.

The organisation has regional bases in Belfast (College Square North), Armagh, Derry/L'Derry, Enniskillen, Killeel and Newry.

Company Benefits

- Inclusive and Friendly Working Environment.
- Attractive annual leave with length of service rewards.
- Allocated well-being days at Christmas.
- Occupational Family Friendly Policies.
- Occupational Sick Pay.
- TOIL (Time Off In Lieu).
- Personal Development including in service training opportunities.
- Investors in People.



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Description of 'Let's Talk Project'

This project will be underpinned by youth work principles and practices through youth participation in a co-design process and will engage 164 young people aged 16-24 years old who are disadvantaged, excluded or marginalised across rural and urban areas of the Derry City Strabane district Council areas and the border counties of Donegal. The project will provide meaningful, cross-community, intercultural and cross-border programmes. It will embed the core elements of personal development, good relations, citizenship and positive progression. The programme will embody a diverse range of young people who can connect, share and learn their journey together including targeted participation from the LGBTQ+ community, young people with disabilities, BAME communities and those impacted most by segregation in education and housing. It will place needs, views and aspirations of the young people at the heart of the project and develop an active, inclusive culture. It should build young people's capacity to see themselves as active citizens and leaders who can make a vital contribution to society.

Overall the project aims to empower young people, regardless of their background, to think critically, engage actively in their communities, promote positive social change, and contribute to a more cohesive and inclusive society.

Outputs/Targets

- Establishment of a suitable management structure including a project steering group.
- Plan and deliver project launch and final celebration event in partnership with young people.
- Recruitment of a minimum of 164 participants on a cross-community/diverse basis across the urban and rural areas of Derry City and Strabane District council and cross-border.
- Deliver 4 x 2-3 hour introduction and team building sessions per cohort.
- Deliver 4 x 2-3 hour Cultural, identity and Good Relations workshops per cohort.
- Deliver 4 x 2-3 hour Emotional and Wellbeing Workshops per cohort.
- Deliver 4 x 2-3 hour Community and Social Inclusion workshops per cohort.
- Deliver 1x 1 night residential, designed by young people including workshops around topic areas per cohort.
- Deliver OCN Level 1 -3 in Youth Work Practice.
- Deliver Community Leaderships training.
- Provide incremental learning for each young person through our Youth Achievements Award (OCN recognition).

Job Responsibilities

Recruit

- Recruit Minimum of 164 young people through proactive recruitment methods.
- Identify barriers to participation and mitigate against these.
- Identify individual needs and create a personal learning and action plan.

Plan

- Involve young people as co-designers of a planned but flexible programme.
- Work within agreed budgets, as laid down by the Project co-ordinator adhering to YouthAction Northern Ireland's financial procedures at all time.
- Make practical arrangements (travel; refreshments; venue etc) within agreed budget.
- Co-ordinate programme activities with local community partner REACH Across.
- Liaise with other partners to create collaborations and opportunities for further cross community and/or cross border engagement.

Deliver

- Provide a menu of options for young people to choose from.
- Facilitate a range of peace and emotional resilience workshops/sessions.
- Support young people to access virtual and physical hubs for support.

Record

- Ensure that parental consent and young people's consent forms (over 18's) are kept on file
- Ensure that sessions plans and recordings as kept on file
- Ensure a baseline and evaluation system is in place.
- Provide regular progress reports.
- Upload regular communications and promotion through social media.
- Record all attendance and number of hours for each participant on Excel.

Review

- Follow all financial, monitoring and administrative duties for tasks, as required by YouthAction and DCSDC.
- Ensure ongoing recording of practice for dissemination and evaluation purposes.
- Ensure critical reflective practices are in place to aid dialogue and action which is current and responsive to need.
- Identify and undertake training appropriate to the needs of the post in agreement with Line Manager (as part of your Continuous Professional Development).



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General

- Support the promotion and marketing of the PeacePlus Regional programme in accordance with agreed objectives (any publicity must be agreed with the project co-ordinator).
- Promote the project outcomes and impact through regular updates on the agency web site, social network sites, agency newsletter and the e-news (adhering to SEUPB guidelines).
- Maintain administrative systems required to support the work of the project (procurement, purchase order, raising cheque requisitions).
- Be proactive in the development of resources for peace building through emotional resilience programmes that enable practitioners to work more effectively with young people.
- Attend and contribute to relevant meetings (lead partner, funder).
- Follow policies and practices as set out by YouthAction Northern Ireland especially adherence to Child Protection Policies and Procedures.
- Reflect the ethos, policies and practice of YouthAction Northern Ireland at all time (adhering to the youth workers charter).
- Attend YouthAction staff in-service training days and staff days for development, well-being, understanding and cultivating relationships.
- Complete any other duties as directed by Senior Youth Worker at YouthAction Northern Ireland.
- This list of duties is not exhaustive and from time to time staff will be asked to undertake any other reasonable tasks related to their role.



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Personnel Specification – Let’s Talk Project Worker

Essential Criteria:

Qualifications:

- OCN levels 3-4 Qualifications in Community Youth Work (or similar).
- Full Driving Licence and access to a car to facilitate the requirements of the job.

Skills/Experience:

- Minimum of two years community youth work experience working with young people.
- Experience in community relations and peacebuilding with young people.
- Experience in delivering formal training and accredited courses to participants in a learning capacity.
- Experience with Microsoft packages, particularly with Word and Excel.
- Proven track record in working towards targets/outputs.
- Good personal management skills including organisational skills and the ability to prioritise effectively.
- Excellent communication skills and the ability to work with stakeholders, partners and organisations as part of the wider project.
- Work on own initiative and be self-motivated in relation to work and assigned outputs/targets.
- Have a current UK driving licence to be able to travel across various locations, including rural locations.

Desirable Criteria

- Previous experience of working in the Charity Sector.
- Possess or currently working towards a 3rd level qualification in a youth work related discipline.

Application Form can be requested from Joanne Quinn-Kane (Senior HR Administrator) at joanne@youthaction.org

Closing date for applications: Monday 18th November 2024 (12 Noon)

Interviews will be held on: Wednesday 4th December 2024