



Trustee/Board Member Role Description

Role Purpose:

The Board of Management is responsible for policy, strategic planning, coordination and control of the YMCA. It is the duty of a Board Member to ensure that the Association operates within its constitutional framework.

Main responsibilities:

- To study the problems and needs of the local community and plan programmes and services to meet those needs in accordance with the stated purposes of the YMCA.
- To represent the YMCA and develop good community relations by active participation in community activities and inspire confidence in the purpose, programmes and services of the YMCA.
- To protect the properties and assets of the Association by reviewing the fabric, investments and operating accounts.
- To determine policy on programme and make decisions concerning the field of service and programme methods.
- To employ staff and work in partnership with them, providing clear parameters within which to work and ensuring their well-being, welfare and training through the process of regular work review.
- Ensure compliance with health and safety legislation, employment law and other statutory duties.

Abilities and Skills Required:

- Motivated by YMCA North Down's Vision & Mission statements and the YMCA Aims & Purposes.
- Bring expertise in the following areas: personnel, financial management, communications, funding, income generation, strategic development, etc.
- Knowledge of the local political and community structures.
- Practitioner experience in youth work, community development, health programmes childcare or business development.

Time commitment:

- Attendance at six to eight meetings of the Board of Management per year.
- Attendance at meetings of any specialist sub-groups or task groups.