**Holy Trinity Youth Centre**

**Job Description**

**Post:** Youth Support Worker

**Hours:** 6 hrs per week

**Salary: JNC (points 5-7)** £11.52 - £11.86 per hour

**Responsible to:** Youth Support Worker in Charge

**Responsible for:** Delivery of key aspects of the Centre’s programme.

The implementation of organisational policies.

**Job purpose:** Staff appointed will undertake key duties under the direction of the Senior youth worker / Youth Support Worker in Charge in line with centre policies and procedures.

**Main duties and responsibilities**

1. To work directly with young people to develop their social education by providing programmes of activities, related to the ‘Model for Effective Practice’.
2. Ensuring that young people play an active role in the youth group and work towards a model of youth participation.
3. Engage where appropriate in outreach or detached youth work programmes.
4. Communicate effectively and develop a rapport with young people.
5. Assist in the development of relationships with the wider community and external agencies.
6. Assist young people to express and realise their goals.
7. Enable young people to work effectively in groups.
8. Challenge oppressive behaviour in young people.
9. Provide information and support to young people.
10. Encourage young people to broaden their horizons and be active citizens.
11. Support young people in evaluating youth work activities and the impact of youth work on their development.
12. Support young people in their understanding of risk and challenge and in taking action to address key issues in their lives.
13. Implement the Management Committee’s Safeguarding and Child Protection Policy and work with young people to safeguard their welfare and the welfare of others.
14. Carry out administrative duties within the club, under the direction of your Line Manager.

**Other duties**

1. To carry out such duties, as may be assigned by your Line Manager, within the level of the post.

**General**

**(a)** Holy Trinity Youth Centre operates for a minimum of 5 evenings per week.

**(b)** The Youth Support Worker will be on duty for 6 hours over 2 sessions per week to include 2 evening youth work sessions of a minimum of 3 hours each. (At least one session to occur on Friday, Saturday or Sunday evening).

 **(c)** The Youth Support Worker will have access to personal development training, as appropriate.

**(d)** Details of other Terms and Conditions (sickness, leave etc) will be issued separately.

**Personnel Specification: Youth Support Worker**

The following are **essential** criteria which will initially be measured during shortlisting and which **may also be further explored during the interview/selection stage**. You should therefore make it clear on your application form how, and to what extent you meet these criteria. Failure to do so may result in you not being shortlisted.

|  |  |  |
| --- | --- | --- |
|  | **Essential** | **Interview/Application** |
| **Qualifications**  |
| Either: A) EA endorsed, Youth Support Worker qualificationQualification; **OR** B) OCN Level 2 Youth Support Work and level 3 Programme Development; **OR**C) An equivalent youth work qualification **AND**One year’s experience of working in a youth work setting in a paid capacity  | Essential | Application |
| **Experience** |
| Experience of delivering social education programmes and activities designed for young people | Essential | Application/ Interview |
| Experience of supporting young people to work effectively in groups and to express and realise their goals.  | Essential | Application |
| **Knowledge & Skills**  |
| Knowledge of the Youth Service Curriculum and monitoring and evaluation processes | Essential | Application |
| Ability to design and deliver programmes of activities for young people, based on need and the NI youth work curriculum. | Essential | Application/Interview |
| Knowledge of Health and Safety requirements and Safeguarding best practice and how these relate to young people and staff | Essential | Application/Interview |
| Ability to build sustainable relationships with adults and young people through effective interpersonal and communication skills | Essential | Application/Interview |
| Knowledge of issues affecting young people particularly in relation to health and well being | Essential | Application |
| Knowledge of personal development processes  | Essential | Application |
| **Personal Qualities**  |
| Strong commitment to young people | Essential | Application/ Interview |
| Team player | Essential | Application |
| Approachable, accepting of others | Essential | Application |