**BALLYBEEN WOMEN’S CENTRE PEER EDUCATION PROJECT**

**JOB TITLE:** Young People’s Support Worker

**RESPONSIBLE TO:** Project Co-ordinator

**HOURS OF WORK:** 35 hours per week which will include evening and weekend work

**Salary:** £24,775.68 per annum

**STATEMENT OF PURPOSE:**

To empower young people to make informed decisions regarding their health and lifestyle choices through education, training and personal development.

**KEY RESPONSIBILITY:**

The Young People’s Support Worker will work alongside the Project Co-ordinator, Youth Support Worker and volunteer Peer Educators to design, deliver and evaluate a variety of programmes and services for young people.

**CORE TASKS AND DUTIES:**

1. To work directly with young people to assess their needs and design/deliver programmes which provide opportunities for young people to raise their aspirations, confidence, self-esteem and their ability to learn and grow.
2. To co-ordinate and oversee the duties of volunteer Peer Educators.
3. To manage elements of the programme budget for programme delivery.
4. To design and deliver a range of evidenced based youth work programmes both on a one-to-one basis and in groups.
5. To ensure young people can influence the planning, delivery and evaluation of all services.
6. To listen, advise, support and act as an advocate for young people.
7. To ensure the Project consistently promotes positive community relations, health and lifestyle messages and encourages/supports young people to resist negative influences and risky or damaging behaviours.
8. To ensure that services/programmes are compliant with good practice guidelines and appropriate safeguards are in place at all times.
9. To publicise the Project widely and be responsible for recruitment onto programmes.
10. To increase awareness and signpost young people to a range of services that meet their health, employment and support needs.
11. To communicate effectively and sensitively with young people.
12. To use interpersonal skills to support and engage with young people.
13. To provide appropriate training to build the capacity of young people as skilled and experienced Peer Educators with the Project.
14. To monitor and evaluate programmes and submit regular feedback reports to the Project Coordinator and Centre Director.
15. To evaluate the impact of own work through reflective practice.
16. To publicise and promote the work of the Project to all relevant support agencies, schools, youth organisations and the local community.
17. To engage with other statutory and voluntary sector organisations to enhance the quality and range of opportunities available to young people within the area.
18. To represent the Project on a range of forums and partnerships.
19. To identify appropriate resources and maintain/update an information bank and library of resources.
20. Day to day administration to ensure the smooth running of the Project.
21. To attend regular supervision sessions, staff meetings and training in accordance with the level of the post.
22. To assist in the monitoring, review and updating of policies as and when required.
23. To undertake any other duties as may be assigned by the Line Manager, within the level of the post.