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| **Graphical user interface  Description automatically generated with medium confidence** |  MGR24**JOB REF NO****APPLICANT REF NO** |
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**EQUAL OPPORTUNITIES MONITORING QUESTIONNAIRE**

**STRICTLY CONFIDENTIAL**

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| **EQUAL OPPORTUNITY POLICY** |
| Applications are welcome from men and women regardless of religious affiliation, political opinion, sex, disability, race or marital status.In order to help monitor the effectiveness of the Equal Opportunity Policy and for no other reason would you please complete the questions below, the information will be detached before your application is considered and will not be seen by those selecting candidates for interview. Thank you for your co-operation. |
| 1 | **PERCEIVED RELIGIOUS AFFILIATION**Most people in Northern Ireland are seen by others as belonging to either the Protestant or Roman Catholic Community regardless of whether or not they have religious beliefs or practice a religion. The Fair Employment (NI) Act 1989 place a duty on employers to establish how employees and applicants are perceived. The Council, therefore, as part of its Equal Opportunity Policy asks you to indicate the community to which you belong by ticking the appropriate box below:- |
|  |  | Protestant |  | Roman Catholic |  | Neither Protestant nor Roman Catholic |
| 2 | **GENDER** |
|  |  I am  |  |  Female |  |  Male |
| 3 | **MARITAL STATUS** |
|  |  |  |  Single |  |  Married |
|  |
|  |  |  Widowed  |  |  Divorced |
| 4 | **DISABILITY**Under the Disability Discrimination (NI) Act 1995 a disabled person is defined as a person with ***"A physical or mental impairment which has a substantial or long term adverse effect on their ability to carry out normal day to day activities."*** Having read this definition, do you consider yourself to have a disability? |
|  |  |  Yes |  |  No |
| Explanatory notes are given behind this form |

**EQUAL OPPORTUNITIES MONITORING QUESTIONNAIRE**

**EXPLANATORY NOTES**

CDM Community Transport is committed to providing equality of opportunity for all job applicants. These notes explain the purpose of the questionnaire, the information to be provided and the way that information will be used.

The questionnaire monitors your gender, marital status, family status, disability and religion.

The questionnaire has been agreed with, and has the support of the Trade Unions, the Local Government Staff Commission and the Equality Commission.

To ensure the confidentiality of the information you provide the questionnaire will be given a unique identifying number. Only the Officer responsible for monitoring will be able to identify that number. Your name will not appear on the questionnaire nor should it be written by you anywhere on the questionnaire. You must not allow any other person to use your questionnaire. If you should accidentally lose or destroy your questionnaire you must contact the Monitoring Officer for a copy.

The information collected on this questionnaire provides us with very useful information on the profile of individuals applying to the Council for jobs. The information will be used to measure the effectiveness of the equal opportunities policy and will assist us to develop and review positive/affirmative action policies.

The monitoring information will form no part of the selection process and is confidential.