**Immanuel Church Millisle**

**Youth Ministry Associate (Part-time)**

**Job & Application Details**

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| Reporting to: | Lead Pastor, Immanuel Church |
| Responsible to: | The Elder Team, Immanuel Church |
| Responsible for: | Volunteer Youth Leaders |
| Workplace: | Immanuel Church, 116 Ballywalter Road, Millisle, Co. Down, BT22 2HS |
| Duration of Post: | This is a permanent post, however is subject to a probationary period of up to 9 months. |
| Working Hours: | Part-time; 16 – 20 hours a week (to include evening and weekend work). |
| Salary: | In the region of £22,000 - £24,000 FTE. To be agreed with the successful candidate, dependent on skills and experience. |

Immanuel Church is a vibrant, fast-growing, evangelical church in Millisle, Co Down. We wish to recruit a part-time **Youth Ministry Associate** to lead our ministry with young people. This is an exciting opportunity for someone with vision and passion to see young people thrive and fulfil their potential as disciples of Jesus.

**JOB OVERVIEW**

With a focus on post-primary young people, the Youth Ministry Associate will make a significant contribution to the discipleship of young people at Immanuel Church, through weekly programmes and relationship building. Through an energetic, creative and bible-centred approach, the Youth Ministry Associate will help create environments where our young people thrive and understand they are a valued part of the church.

***\*\*We assert that the fundamental nature of this post dictates that it is a genuine occupational requirement (GOR) that the post-holder is a committed Christian, who subscribes to our church basis of faith.\*\****

**DUTIES AND RESPONSIBILITIES**

**Youth Leadership**

* Plan, organise and provide leadership for each of the church youth ministries.
* Recruit, build, and equip teams of volunteers.
* Develop and implement a youth ministry strategy for Immanuel Church, in conjunction with the elder team.

**Youth Fellowship (weekly)**

- Create a discipleship space where post-primary young people will grow with each other in faith.

- Equip young people to follow Jesus and make an impact in their families, schools and communities.

- Bring fresh vision and direction to this group, through an exciting and engaging programme.

- Foster young peoples involvement in the regular ministry of Immanuel Church on Sundays and mid-week.

**Youth Club (weekly)**

- Although not yet established, work towards developing an evangelistic space where post-primary young people in the wider community will be able to meet, have fun and hear the Gospel explained.

- Find creative ways to communicate the Gospel relevantly & accessibly

- Work in cooperation with the children’s work team to create effective transition between departments.

**Wider Church Involvement (weekly)**

* Assist the Lead Pastor with other duties as required.
* Become a church member and imbedded into the life of the church through Sunday services and Immanuel Groups.
* Build helpful and healthy relationships with the church body, especially with young people and their parents/Carers, seeking to assist people in their walk with God.
* Implement strong safeguarding processes in all areas of work.

**ESSENTIAL CRITERIA**

**Skills, Knowledge and experience**

1. A heart for young people in seeing them reach their full potential in Jesus.
2. Proven experience of working with young people in a setting where

helping them find and follow Jesus is a priority.

1. Ability to use own initiative and problem solve.
2. Ability to relate to a range of young people and build healthy relationships
3. with them and their families.
4. Ability to listen to and communicate effectively with young people through a variety of means – e.g. teaching, group work, social media.
5. Strong oral and written communication skills.
6. A proven ability to handle the Word of God, interpreting and applying it.
7. Proven ability in recruiting, leading and supporting a team of volunteers.
8. Committed to personal discipleship and growth in the Christian faith and models servant leadership, a willingness to learn & commitment to prayer.
9. Highly confidential and trustworthy.
10. Ability to network with the local community, schools, youth-groups and beyond.
11. Computer literate – including the use of software programmes for presentations, report writing and databases e.g. Church Suite.
12. Strong organisational and leadership skills.

**Other Essential Requirements**

1. The right to work in the UK.
2. Two satisfactory employment references and a clear Enhanced Access NI check.
3. Adhere to Our Immanuel Beliefs, Immanuel Values and Immanuel Commitment.
4. To be (or become) a committed member of Immanuel Church, regular in Sunday worship and available for weekly staff meetings.
5. GCSE English A-C or equivalent.
6. Fluent, clear and concise spoken and written English.

**DESIRABLE CRITERIA**

1. Experience in working with young people with additional needs and able to create safe spaces with a variety of creative approaches to match their different needs, abilities and interests.
2. Experience in applying for funding/grants and reporting on how money is spent and on the success of projects.
3. Relevant training or qualification in theology, youth work, youth ministry, social work or teaching.

**TO APPLY**

To apply for this post candidates should complete the attached application form and return it to **immanuelchurchmillisle@gmail.com by 5pm on Monday 12th August 2024.**

Should you wish to discuss this position in confidence, you can call Catherine McKinley on 07817317463.

It is anticipated that initial interviews will take place sometime during the week of 19th August 2024, however we reserve the right to interview suitable candidates as and when they apply.

**IMMANUEL CHURCH MILLISLE**

## JOB APPLICATION FORMImage

**1. PERSONAL DETAILS**

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| --- | --- | --- | --- | --- |
| **Post applied for:** | **Youth Ministry Associate (part-time)** | | | |
| **Surname:** |  | | | |
| **First Name(s):** |  | | | |
| **Postal Address:**  **Postcode:** |  | | | |
| **Telephone Number** | **Mobile:** |  | | |
|  | **Other:** |  | | |
| **Email Address:** |  | | | |
| **NI Number:** |  | | | |
| **Nationality:** |  | | | |
| **Immigration Status:** Do you have the legal right to work in the UK? | | | Yes ☐ | No ☐ |
| Please provide any conditions or details, which may affect your right to work in the UK (e.g. end date, Visa type, etc.): | | | | |
| If yes, please give details: |  | | | |
| **Current Role Title and notice period:** |  | | | |

**2. REFERENCES**

Please give the name, email address and phone number of two referees as described.

|  |  |  |  |
| --- | --- | --- | --- |
| **Church Leader** | | | |
| **Surname:** |  | | |
| **First Name:** |  | | |
| **Postal Address:**  **Postcode:** |  | | |
| **Telephone number** | **Mobile:** |  | |
|  | **Other:** |  | |
| **Email Address:** |  | | |
| Please indicate if you would prefer us ***not*** to contact them prior to interview | | | ☐ |
| **Current Employer** (if not employed, previous employer) | | | |
| **Surname:** |  | | |
| **First Name:** |  | | |
| **Postal Address:**  **Postcode:** |  | | |
| **Telephone number** | **Mobile:** |  | |
|  | **Other:** |  | |
| **Email Address:** |  | | |
| Please indicate if you would prefer us ***not*** to contact them prior to interview | | | ☐ |

**3.** **WORK HISTORY**

Please list and describe your work experience to date, beginning with the most recent. Please account for any gaps in employment. Please add further rows as necessary.

|  |  |  |  |
| --- | --- | --- | --- |
| **PLACE**  (Name and Address of Employer) | **DATES**  (From-To, Month/Year) | **POSITION** | **MAIN DUTIES/ROLES** |
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**4. GENERAL EDUCATION**

|  |  |  |
| --- | --- | --- |
| SCHOOL/COLLEGE/  UNIVERSITY | DATES | QUALIFICATIONS |
|  |  |  |
|  |  |  |

# 5. RELEVANT TRAINING COURSES

|  |  |  |
| --- | --- | --- |
| NAME OF COURSE AND ORGANISER | DATE/DURATION | MAIN PURPOSE/BENEFIT |
|  |  |  |
|  |  |  |

**6. SKILLS AND EXPERIENCE**

1. Why do you want to apply for this post?
2. **Which particular skills and experience best qualify you for this role based on the Job Description? Please give examples**. (Please continue on separate sheet if required)
3. **Please outline clearly how you meet the essential and desirable criteria for the post**. (Please continue on separate sheet if required)

**7. PLEASE WRITE A BRIEF PERSONAL TESTIMONY**

Please include your most significant, formative life experiences - both positive and negative - as well as when and how you began following Jesus.

**8. Please indicate your preferred pattern of working** (bearing in mind that weekend and evening work will be a requirement for this post).

**9. WORK IN A REGULATED ACTIVITY**

Please advise if there is any reason why you cannot work in “regulated activity”\*?’

*\***A* ***Regulated activity****is something that a person working in Northern Ireland must not do if the Disclosure and Barring Service (DBS) has “barred” them from working with children and adults. It is an offence for a barred person to do such work or to apply to do such work.*

**DECLARATION**

By completing and submitting this Job Application Form I declare that the information I have provided is correct and that if the position is offered, will form the basis of a contract of employment. I understand that if the information I have provided is subsequently found to be false it may lead to me being excluded from the application process or if employed may lead to my dismissal. I understand that since this role involves work with children I will be required to complete an ACCESS NI check and attend annual Safeguarding training.  A criminal record will not necessarily bar you from undertaking this job role – please refer to our policy for recruitment of Ex Offenders.

**Signed:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**