



Making a positive difference

# CHARTER for Northern Ireland

275 Newtownards Road, Belfast BT4 1HG  
 Tel: 02890 459458 Email: info@charterni.org

## APPLICATION FOR: **Good Relations Project Officer**

Personal Details			
Surname: (Mr/Mrs/Miss/ Ms)		First Names:	
Home Address:		Date of Birth: (DD/MM/YY)	
		Telephone Home: Work: Mobile:	
Do you have access to a suitable means of transport to enable you to meet the requirements of this position			

Education and Training (Continue on separate sheet, if necessary)					
Secondary School and/or College/ University	From	To	Level of Examination	Subject	Grade



# CHARTER for Northern Ireland

275 Newtownards Road, Belfast BT4 1HG  
 Tel: 02890 459458 Email: info@charterni.org

Making a positive difference

<b>Other Training</b> (Continue on separate sheet, if necessary)			
Course Content	Dates	Training Establishment	Qualification

<b>Employment</b> (please give details of all positions held in your previous employment, starting with your present employer)				
Dates		Name and address of employer and nature of business	Job title and immediate reporting line	Final remuneration package (with details)
From: (MM/YY)	To: (MM/YY)			
Nature of duties and responsibilities in brief including reason for leaving:				
Dates		Name and address of employer and nature of business	Job title and immediate reporting line	Final remuneration package (with details)
From: (MM/YY)	To: (MM/YY)			
Nature of duties and responsibilities in brief including reason for leaving:				
Dates		Name and address of employer and nature of business	Job title and immediate reporting line	Final remuneration package (with details)
From: (MM/YY)	To: (MM/YY)			



# CHARTER for Northern Ireland

275 Newtownards Road, Belfast BT4 1HG  
 Tel: 02890 459458 Email: info@charterni.org

Making a positive difference

Nature of duties and responsibilities in brief including reason for leaving:				
Dates		Name and address of employer and nature of business	Job title and immediate reporting line	Final remuneration package (with details)
From: (MM/YY)	To: (MM/YY)			
Nature of duties and responsibilities in brief including reason for leaving:				
<b>Employment (Continued):</b>				
Dates		Name and address of employer and nature of business	Job title and immediate reporting line	Final remuneration package (with details)
From: (MM/YY)	From: (MM/YY)			
Nature of duties and responsibilities in brief including reason for leaving:				
Dates		Name and address of employer and nature of business	Job title and immediate reporting line	Final remuneration package (with details)
From: (MM/YY)	From: (MM/YY)			
Nature of duties and responsibilities in brief including reason for leaving:				



*Making a positive difference*

## CHARTER for Northern Ireland

275 Newtownards Road, Belfast BT4 1HG

Tel: 02890 459458

Email: [info@charterni.org](mailto:info@charterni.org)

### **General**

Period of notice required:

### **Interests outside work**



Making a positive difference

## CHARTER for Northern Ireland

275 Newtownards Road, Belfast BT4 1HG

Tel: 02890 459458

Email: [info@charterni.org](mailto:info@charterni.org)

### Experience

Please detail how your qualifications and experience meet the essential criteria, as outlined in the job specification. (Please continue on a separate sheet if necessary)



Making a positive difference

## CHARTER for Northern Ireland

275 Newtownards Road, Belfast BT4 1HG

Tel: 02890 459458

Email: [info@charterni.org](mailto:info@charterni.org)

### Experience

Please detail how your qualifications and experience meet the desirable criteria, as outlined in the job specification. (Please continue on a separate sheet if necessary)

### Professional Qualifications




Making a positive difference

## CHARTER for Northern Ireland

275 Newtownards Road, Belfast BT4 1HG

Tel: 02890 459458

Email: [info@charterni.org](mailto:info@charterni.org)

### References: (May we approach any or all of your referees now?)

	Current or most recent employer	Previous employer	Personal
Name			
Position			
Address and telephone no.			

### Declaration:

I certify that the information in this application is true. I understand that this information may be verified as part of my application and that any resulting contract of employment may be withdrawn on the grounds of its inaccuracy.

Signature:

Date:

*Forms not completed fully may be rejected.*



Making a positive difference

## CHARTER for Northern Ireland

275 Newtownards Road, Belfast BT4 1HG  
Tel: 02890 459458 Email: info@charterni.org

### EQUAL OPPORTUNITIES MONITORING QUESTIONNAIRE FOR JOB APPLICANTS

**THE INFORMATION YOU PROVIDE WILL BE TREATED AS CONFIDENTIAL.**

**THIS MONITORING FORM MUST BE RETURNED WITH YOUR APPLICATION.**

We are an Equal Opportunities Employer and do not discriminate on grounds of religious belief or political opinion. We practice equality of opportunity in employment and select the best person for the job.

In accordance with the monitoring regulations we are asking you to indicate which community you belong to by ticking the appropriate box below:

I am a member of the Protestant community

I am a member of the Roman Catholic community

I am a member of neither the Protestant nor the Roman Catholic community

Please indicate whether you are: Female  Male

**Ethnic Origins:** White  Indian  Pakistani  Bangladeshi   
Chinese  Black African  Black Caribbean   
Irish Traveller  Other \_\_\_\_\_

A person has a disability if s/he has "a physical or mental impairment which has a substantial and long-term adverse effect on his/her ability to carry out normal day to day activities." Disability Discrimination Act 1995

Do you, in accordance with the above, have a disability? Yes  No

If yes, please state nature of disability:

---

If No, have you ever had a disability? Yes  No

The above information will not be used as part of the application process.

**The Monitoring Form should be sealed in a separate envelope from your application form and returned to:**

**Charter for Northern Ireland, 275 Newtownards Road, Belfast BT4 1AF**