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| **Title of Post :** | Support Worker / Full Time / Permanent/Banking Hours |
| **Location:** | The Beeches Residential Home, Ballynahinch |
| **Hours :** | 40 hours per week |
| **Reports to :** | SSW Level 1 / SSW Level 2 / Deputy Manager |
| **Main Role:** | To work as part of the caring team providing high quality care and support in a residential setting to adults with a learning disability whose behaviour challenges services. |

**Duties and tasks will include:**

1. To actively support service users in all aspects of their daily lives e.g. support to wash, dress, eat and drink as specified in their Individual Support Plan.
2. To personally contribute toward the creation of a safe, homely environment that promotes independence and maintains the privacy and personal dignity of the service users.
3. Promote service user involvement in the delivery of support and care provided by the service.
4. Participate in the delivery of activities and events to service users as part of the home’s programme of activities and events.
5. To be available at all time to talk to or just listen to the service users.
6. Report immediately to senior staff any incidents, grievances, complaints, accidents or mishaps involving staff, service users or visitors.
7. To accompany service user’s on appointments, outings and recreational events outside the home.
8. To assist in the accurate collection and recording of information by the service.
9. Participate actively in regular staff meetings and in the service’s programme of staff supervision and appraisal.
10. Participate in the rota system of the home.
11. To report promptly any breaches of the company’s rules and procedures.
12. Participate actively in the keyworker system.
13. To assist in the serving of meals to service users.
14. To ensure a good standard of hygiene is maintained within your assigned cottage.
15. Use all company stock and equipment with due care and economy.
16. Maintain your NISCC registration.
17. To report immediately to the registered manager any information that may affect your NISCC registration.

**Special Instructions:**

* To undertake the duties of the post in accordance with relevant legislative requirements, including health and safety and the policies and procedures of the company.
* To report promptly to the registered manager any problems and difficulties that directly affect your fitness to perform the duties of your post.
* To work in a confidential manner in all aspects of your post.
* To undertake training as required.

This job description will be the subject of regular review. It should not be regarded as exhaustive, restrictive or definitive but acts as a broad guide to the demands of the post.