Ringdufferin Nursing Home 36 Ringdufferin Road ,Toye, Killyleagh, Downpatrick BT30 9PH Tel. 028 4482 8874

.

REGISTERED GENERAL NURSES

Dear Applicant

Thank you for your interest in the post of Registered General Staff within Ringdufferin Nursing Home

Please find enclosed the following:

- Job description
- Personnel specification
- Completing the application form guidance notes
- Application for Employment
- Equal Opportunities Monitoring Form

We look forward to hearing from you.

Ringdufferin Nursing Home

JOB DESCRIPTION

Title: Registered General Nurses

Hours: Full Time, Part Time Days, Evenings and Nights

Job Summary / Main Purpose

The main purpose of the Registered Nurse is to provide professional clinical nursing to all residents and would suit an individual with a passion for working with elderly and dementia patients.

Main/Duties/ Responsibilities:

- Promote the highest standards of clinical nursing within the nursing home
- Day-to-day care and administration of any required medication to patients
- Plan, implement and supervise the provision of quality care
- Maintain the required Medical Documentation
- Have experience with Care Home Nursing or similar environments
- Uphold residents' rights to privacy, dignity and choice
- Report any ill health amongst residents and request professional visits where necessary
- Be familiar with and strictly adhere to company policy and procedure and Care Commission guidelines
- Abide by the Nursing & Midwifery Council's (NMC's) code of professional conduct
- In the absence of the Home Manager, to delegate daily workload, ensuring efficient and cost effective use of manpower.

Benefits Include: Attractive Salary, Positive Team Culture, Excellent Professional Development and On-Going Training.

Location: Ringdufferin Nursing home is centrally located 9 miles from Comber, 8 miles from Downpatrick and 6 miles from Crossgar.

Person Specification

Job Title: Registered General Nurses

COMPLETING THE APPLICATION FOR EMPLOYMENT GUIDANCE NOTES

Please read these notes carefully before completing your application form

Please complete this application form using <u>black ink or type</u>. All sections of the form must be completed and be legible. Non completion of any section may result in rejection of your application.

Personal Details

Please ensure that you give us your full and most up to date address for correspondence, a daytime telephone number and email address where you can be reached easily to allow us to contact you at short notice if required.

Disabilities

MCare NI wish to provide any assistance necessary to people with disabilities to ensure equity of opportunity at interview. To ensure this happens it is vital that you answer the relevant questions in this section of the application form. For guidance a person has a disability if they have a physical or mental impairment that has a substantial and long-term adverse effect on their ability to carry out normal day to day activities. Physical or mental impairment includes sensory impairments. Hidden impairments are also covered, for example, mental ill health, learning disabilities, hearing impairment, diabetes or epilepsy.

Essential / Desirable Criteria

This section of the application, has been specifically designed to assist in the shortlisting process and relates directly to criteria outlined in the personnel specification. Failure to provide sufficient information / detail in response, to the direct questions in this form; will in effect mean your application **may not be shortlisted** due to lack of information.

Monitoring Form

Ensure you fully complete the monitoring form and return with your application form.