**PERSON SPECIFICATION**

**PROJECT OFFICER – SPEAKEASY**

QUALIFICATION

1. A qualification in health, social services or education, or a high level of professional/specialist knowledge.

EXPERIENCE

1. Working with parents and/or carers or bringing children up within a family environment.
2. Of facilitating and evaluating group work programmes at a local/community level.
3. Of project work.
4. Of working with and negotiating with people from a wide range of organisations.

KNOWLEDGE

1. Current issues affecting young people especially personal relationships, sexual health and sexuality.
2. The dynamics associated with parents/carers talking to children and young people about personal relationships, sexual health and sexuality.

SKILLS

1. Good written and presentation skills and an ability to communicate creatively, clearly and effectively at all levels.
2. Good organisation skills, self motivating and an ability to work on own initiative and as part of a team.
3. Adequate computer skills and ability to be administratively self supporting.

OTHER

1. Support the aims and objectives of **FPA**.
2. Possess a current and valid driving licence and have access to a car.
3. Be available to work evenings, possible weekends and occasionally away from home.