**Application for the post of:  *Advocacy Worker***

**Ref:**

**Closing Date by Post: 4pm on Thursday 1st June**

**Name of Applicant:**

**Please complete application in full**

**Do not substitute ready made curriculum vitae**

**Electronic applications will not be accepted**

**Please submit typed application**

**Official Use**

**Date Application received:**

**Interviewed:**

**Please complete in Black Ink:**

**Application for Employment**

**Post Applied For:**

1. **Personal Information**

**Name:**

**Permanent Address:**

**Post Code:**

**Email:**

**Contact Numbers**

**Home:**

**Mobile:**

**Date of Birth:**

**Place of Birth:**

1. **Education:**

1. **Please give here relevant details of post primary education and qualification including details of professional qualifications**

|  |  |  |  |
| --- | --- | --- | --- |
| **School/College** | **From/To** | **Subjected Studied** | **Qualifications** |
|  |  |  |  |

* 1. **Other Training**

**Please give information about any other training completed which you would like to draw to our attention.**

1. **Health**

**Have you had any serious illness in the past 5 years? Yes/No**

**If yes, please give brief details.**

**4. Have you ever been convicted of a criminal offense which cannot be considered spent under the rehabilitation of offenders order (NI) 1978? *(Conflict/Political convictions will not be considered as criminal)* Yes/No**

If yes please give details.

Please note: Unprejudiced consideration will be given to candidates who declare criminal conviction(s) unless their offence(s) is/are manifestly incompatible with the post in question.

All successful candidates will be required to undergo an Access NI check

1. **Employment History**

**Please list all periods of employment starting with the most recent.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Job Title** | **From/To** | **Name and address of Employer** | **Responsibilities/**  **Duties/ Salaries** | **Reason For Leaving** |
|  |  |  |  |  |

1. **Supporting statement**

Please describe how your experience and qualifications to date can be applied to the post of ***Advocacy Worker***with Relatives for Justice.

Please make reference to any relevant training/courses. Short listing will be carried out on the basis of how well candidates address the criteria contained in the “person speciation”.

1. **Other Relevant Information**

Please give details of any other experience which is relevant to the post. E.g. unpaid work, voluntary activities.

1. **References**

Two referees are required. One of which should be your current/last employer. References will only be taken up in the event of you being considered for the offer of employment.

|  |  |
| --- | --- |
| **Name:** | **Name:** |
| **Address:**          **Post Code:**    **Tel No:**    **Capacity in which known to you?** | **Address:**          **Post Code:**    **Tel No:**    **Capacity in which known to you?** |

**Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

A candidate found to have knowingly given false information or to have wilfully suppressed any material fact will be liable to disqualification or if appointed to dismissal.

Please return completed application forms to:

**Mark Thompson**

**CEO**

**Relatives for Justice**

**39 Glen Road**

**BELFAST**

**BT11 8BB**