

GENERAL INFORMATION:

Please give additional relevant information in support of your application.

This should include details of your skills, knowledge, experience & personal qualities relevant to the job that you are applying for and outlining how you meet the essential criteria.

Please give details of any previous voluntary work that you have undertaken:

CRIMINAL CONVICTIONS (for Careworkers & posts working with Vulnerable Adults/Children):

All convictions including spent conviction and all pending prosecutions must be declared. Please note a satisfactory Access NI/Garda Clearance is required prior to commencement of employment. A copy of the Bryson Charitable Group Policy is available from Human Resources upon request.

Have you ever been cautioned or convicted of a criminal offence, or any prosecutions pending? (If yes provide details below): YES NO

Details:

How much notice are you required to give your present employer? _____

How did you hear about this vacancy? _____

REFERENCES:

Please give the names and addresses of two persons whom we may contact for references. One should be your present employer and the 2nd a previous work reference where possible.

Can we contact your present employer after a verbal offer is made? YES NO

Name:	Name
Address:	Address:
Tel no.	Tel no.
Occupation:	Occupation:

DECLARATION:

The information that you have provided, which includes sensitive and personal data, will be stored on computer and/or held on file under the terms of the Data Protection Act 1998 and subsequent legislation.

I confirm that the information I have given is correct and that no material facts have been withheld and any offer of employment made by Bryson Charitable Group is subject to the receipt of satisfactory references.

I consent to the processing of this information for the purposes of my application, subsequent employment and agree to personal vetting or other such searches being made, as may be necessary, now or in the course of my employment.

Signature: _____ Date: _____

Bryson Charitable Group is an equal opportunities employer

This application form and all supplementary forms should be returned to:
Human Resources, Bryson Charitable Group, 28 Bedford Street, Belfast, BT2 7FE

FOR OFFICIAL USE ONLY

JOB REFERENCE NO

APPLICATION NO

EQUAL OPPORTUNITIES MONITORING

BRYSON CHARITABLE GROUP IS AN EQUAL OPPORTUNITIES EMPLOYER AND OUR POLICY IS TO ENSURE THAT NO JOB APPLICANT RECEIVES LESS FAVOURABLE TREATMENT ON THE GROUNDS OF RACE, DISABILITY, RELIGIOUS BELIEF, POLITICAL OPINION, GENDER, MARITAL OR FAMILY STATUS, SEXUAL ORIENTATION OR AGE.

UNDER OUR FAIR EMPLOYMENT (NI) ACT 1989, BRYSON CHARITABLE GROUP IS REQUIRED TO SEEK THE INFORMATION BELOW WHICH WILL BE TREATED IN THE STRICTEST CONFIDENCE AND USED FOR MONITORING PURPOSES ONLY.

THIS SHEET WILL BE DETACHED FROM THE APPLICATION FORM AND WILL NOT BE MADE AVAILABLE TO ANYONE OTHER THAN THE MONITORING OFFICER.

ANSWER THE FOLLOWING QUESTIONS BY TICKING THE APPROPRIATE BOX:

1. **GENDER:** MALE FEMALE

2. **DATE OF BIRTH:** _____

3. **MARITAL STATUS:**

MARRIED SINGLE

DIVORCED LEGALLY SEPARATED

4. **PLEASE INDICATE THE COMMUNITY TO WHICH YOU BELONG:**

I AM A MEMBER OF THE PROTESTANT COMMUNITY

I AM A MEMBER OF THE ROMAN CATHOLIC COMMUNITY

I AM A MEMBER OF NEITHER THE PROTESTANT OR ROMAN CATHOLIC COMMUNITY

5. **DO YOU SUFFER FROM ANY DISABILITY OR HEALTH PROBLEM WHICH IS RELEVANT TO YOUR APPLICATION?**

YES NO

NATURE OF DISABILITY _____

WHAT ADJUSTMENTS, IF ANY, ARE REQUIRED?

6. **ETHNIC ORIGIN**

BLACK AFRICAN BANGLADESHI BLACK CARIBBEAN

CHINESE INDIAN IRISH TRAVELLER

PAKISTANI WHITE MIXED ETHNIC GROUP

OTHER _____